

# Memorandum



**To:** City Council  
**From:** Ken Coleman  
**Date:** January 23, 2015  
**Re:** Finance Director

After receiving notice from Wendy Collins in December that she has resigned from her position effective February 6, 2015, a process was put in place to find our next Finance Director. A selection committee was formed comprised of representatives from each department with strong participation from the Finance Department.

The job description was reviewed and the job announcement was advertised with a response deadline of January 2<sup>nd</sup>. The intent has been to bring our new director on board prior to Wendy's departure. Eighteen applicants provided resumes and letters of interest. The field of candidates was extremely strong with a depth of experience and a wealth of educational credentials being offered.

Three individuals were chosen for interviews that were conducted on January 12<sup>th</sup>. The competition was excellent and in the end our committee agreed to offer Ben Cowan the opportunity to work with the City of Gunnison. He has accepted this conditional offer with the stipulations that references confirm his history, a background check is successfully passed, and that Council confirm his hire.

Everything has checked out as expected and it is staff's pleasure to ask Council to confirm the City Manager's decision to employ Ben Cowan as the next Finance Director with our organization.